



Risk Assessment for Tudor Medicine Workshop, Barley Hall, completed 3rd August 2018

1. Hazard: Workshop equipment

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from incorrect handling of equipment: improper use, trip hazards, ingestion of small items.

Existing control measures: All equipment to be under close supervision of workshop leader at all times. No sharp edges. To be handled by participants only under supervision.

Risk rating: C3

Control measures required: Equipment to be checked prior to and after each session for missing / damaged pieces. Clear verbal instructions to be given to participants prior to allowing handling. Tidy workshop environment to be maintained throughout. All new staff to be made aware of existing control measures. NB – ONLY ITEMS IDENTIFIED IN WORKSHOP OUTLINE DOCUMENT TO BE USED, UNLESS PRIOR APPROVAL HAS BEEN GIVEN BY THE EDUCATION DEPT.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.

2. Hazard: Response to gruesome content

People / items at risk: Teachers / pupils

Comments: Fainting risk.

Existing control measures: All activity to be undertaken under supervision of experienced staff at all times.

Risk rating: C3

Control measures required: Pupils to be given option to exit with an adult if they are feeling ill. Workshop leader to monitor wellbeing of group and to adapt content if necessary. All new staff to be made aware of existing control measures.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.

3. Hazard: Re-enactment / role-playing content

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from excitable participants. Tripping / collision with participants or equipment or exhibition furniture during role-playing of humours / medical and surgical procedures.

Existing control measures: All activity to be undertaken under supervision of experienced staff at all times.

Risk rating: C3

Control measures required: Staff member to use discretion and adapt content to maintain control

of session. All new staff to be made aware of existing control measures.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.

4. Hazard: Allergic reaction

People / items at risk: Teachers / pupils

Comments: Allergic reaction to herbs (feverfew). Feverfew may cause a reaction in those sensitive to ragweed, chrysanthemums, marigolds and daisies.

Existing control measures: All activity to be undertaken under supervision of experienced staff at all times.

Risk rating: C3

Control measures required: Workshop leader to check with group leader for allergies prior to any use of plant materials. NB – ONLY HERBS IDENTIFIED IN WORKSHOP OUTLINE DOCUMENT TO BE USED, UNLESS PRIOR APPROVAL HAS BEEN GIVEN BY THE EDUCATION DEPT. All new staff to be made aware of existing control measures.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.