



Risk Assessment for Crime and Punishment Workshop, Henry VII Experience, completed 3rd August 2018

1. Hazard: Workshop equipment: replica weapons / manacles

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from incorrect handling of equipment: improper use, trip hazards. Trapping of fingers or limbs in moving parts of manacles.

Existing control measures: All equipment to be under close supervision of workshop leader at all times. No sharp edges. To be handled by participants only under supervision.

Risk rating: C3

Control measures required: Equipment to be checked prior to and after each session for missing / damaged pieces. Clear verbal instructions to be given to participants prior to allowing handling. All new staff to be made aware of existing control measures. NB – ONLY ITEMS IDENTIFIED IN WORKSHOP OUTLINE DOCUMENT TO BE USED, UNLESS PRIOR APPROVAL HAS BEEN GIVEN BY THE EDUCATION DEPT.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.

2. Hazard: 'Death or Not Death' card game

People / items at risk: Staff / teachers / pupils

Comments: Hazards arising from excitable participants / limited floor space. Tripping / collision with participants or equipment or exhibition furniture.

Existing control measures: All activity to be undertaken under supervision of experienced staff at all times. Clear verbal instructions given to participants prior to commencing.

Risk rating: C3

Control measures required: All new staff to be made aware of existing control measures.

Monitoring: Safety to be assessed routinely by staff throughout the session.

Review: Prior to each new session. Additional controls to be applied accordingly, where necessary.